**To: <landlord name>   
AddressPostcode City**

**<Place, date>**

**Subject: Termination of rent <address + place>**

Dear <landlord name>,

We rent from the property to: **<address + place>** . We look forward to enjoying the house in the near future.

We know that we no longer need the property after **<date> and for this reason we hereby cancel this rental agreement as of <date>.** We propose that you schedule the delivery on **<date> with you** at **<time> , whereby we will make your home available to you again as found at the start of the rental.** We look forward to your confirmation of this message in writing and would therefore like to hear from you before the proposed date and time for delivery is agreed.

Yours sincerely,

Name tenant I Name tenant II

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Signature tenant I Signature tenant II